

Lionbridge

Dear saransh bansal,

Thank you for your application. The details you have supplied indicate that you may be a suitable candidate for the position of *Internet Assessor*.

The rate of pay for this position is USD 6.81 per hour.

Attached are documents which you are required to read and agree with in order to proceed with the application process.

If you have any questions relating to the attached documents please do not hesitate to contact us.

You will see 3 attachments with this mail:

A) Independent Contractor Agreement:

The Independent Contractor Agreement highlights a number of points which you will need to read carefully and accept before we can proceed any further with your application. All the information is explained under these headings:

- Scope of Work
- Payment of Services
- Non-Disclosure and Trade Secrets
- Ownership of Work Product
- Warranty
- Termination
- Compliance with Applicable Laws and Independent Contractor

An important section of the Independent Contractor Agreement is the non-Disclosure/Confidentiality section and this is to ensure that you do not communicate sensitive information about the project to third parties, etc. Please note that this Independent Contractor Agreement constitutes an agreement between you the Contractor and Lionbridge the company. By accepting the terms of this agreement, you the Contractor are agreeing to adhere to terms of this program whilst working with Lionbridge as an independent contractor. Breach of any of the Terms and Conditions on the part of the Contractor may result in removal from the program. Either party may terminate this agreement at any stage with notice of 1 day.

Search Waiver:

You will need to read this document carefully. You will also need to accept the terms of this document in order to proceed with your application. This document is to make you aware that should you join the program you may be exposed to materials of an adult nature; however this will be based on an opt-in opt-out basis.

B) Q&A:

This is composed of Frequently Asked Questions and answers about our recruitment process. We would ask you to read this carefully to confirm any doubts you may have. This document should help you to answer any questions you have. However, if there is anything else you need to know please do not hesitate to contact us.

C) Sample Personalized Task Types:

Also attached is a Sample of some Personalized / Social Media Task Types which you may be asked to complete while on board the Rating Program as a Personalized/ Social Media Internet Assessor.

Terms and Conditions Questionnaire:

The URL Link at the end of this email will direct you to the Terms and Conditions questionnaire. Please copy and paste the entire URL link into a new window. You will need to accept the Terms and Conditions questionnaire before you can proceed to the exam stage of the recruitment process. Completing this questionnaire confirms your acceptance to the following:

- * Terms and Conditions of the program
- * Rate of pay
- * Terms and Conditions of the Independent Contractor Agreement
- * Terms and Conditions of the Search Waiver
- * Confirmed that you are resident in the country the last 5 years
- * Confirm that you own a required smartphone
- * Confirms your Gmail address
- * That the information you have provided is correct.

You should only complete this questionnaire once you have read through this email and the attachments thoroughly. You can only be scheduled for the exam stage once you have accepted the above Terms and Conditions.

Hours of Work:

Hours of work are set at a recommended minimum of 10 and a maximum of 20 per week. The hours are flexible to fit around your family and home life, and the position is ideal for someone looking for a work-life balance (10-20 hours per week). We do however take your contribution to the program seriously and we would expect that you actively participate on the program and contribute a minimum of 10 hours per week (subject to task availability).

Please also be aware, as this is a freelance role, from time to time there may be a shortage of tasks available due to the nature of the work.

Residency:

One of the key requirements for entry to this program is that you are living and based in the desired country for a minimum of 5 consecutive years; this is for cultural and historical awareness reasons which are essential to this program. If you plan to move to another country then it will not be possible for you to continue working on the program. We require that you inform us of any address changes while participating in the program.

Conflict of Interest:

Unfortunately we are not in a position to accept applicants who are currently working with Virtual Bee, Virtual Solutions, Key for Cash, Butler Hill, Click Worker, Leapforce or Zero Chaos (Work Force Logic). To do so would result in a conflict of interest for Lionbridge. We request that all applicants notify us if they have ever applied to work, worked for or intend to work for any of these companies. Failure to do so could result in termination of your Independent Contractor Agreement with Lionbridge. It is important that applicants inform us if they have ever entered into exam stage with any of these companies in the past as failure to do so may lead to access issues in the qualification exam.

Requirement:

As an independent contractor it is essential that you are registered as a self-employed person and payment of tax is your individual responsibility. Lionbridge may request proof that you have paid tax, we will finalize these details at a later stage.

Payments:

Payment will be made by means of a wire transfer directly into your bank account. You will be contacted at a later date by the Program Finance Team regarding the payment and billing process. If you are successful in the exam process you will be requested to supply our Finance team with completed documentation which can be obtained from the Lionbridge Portal (you will receive access to this after passing our exam stage).

The Finance team will request the following information:

- *Name and address of Bank (the account must be held in your country of residence)
- *Account Number
- *Beneficiary Name (the account must be held in your name)
- *Domestic Routing Number – to enable a direct Deposit to your account

Some banks impose a charge for you to receive an international transfer; you may want to contact your bank branch to ascertain the cost of this. Please refer to the FAQ attachment for further information. Please note that non-compliance with the Terms and Conditions of the program may result in removal from the program and non-payment for services provided.

Gmail Account:

You will require a Gmail account to participate in the project. You can create an account at www.gmail.com. You will need to enter your Gmail Address in the questionnaire accessed through the URL link provided in this mail.

Confidentiality:

Please note that all personal and sensitive information will be regarded as private and treated by the Company with the utmost confidentiality.

Participation:

Actively participating is key to your success on this program and we encourage successful applicants to participate as soon as tasks become available to them. As per the Terms and Conditions of this program that you agreed to you will be expected to actively participate and contribute a minimum of 10 hours per week depending on task availability.

Online Exam:

Finally, before you are successfully hired an exam must be completed. This exam ensures that you have the desired competencies to successfully participate on this program. The exam is in English and it is completed online. Some people have found this exam difficult. Therefore, up to 10 hours of study and preparation may be required. You must complete the exam using Google Chrome web browser. If successful in the exam you will be required to install our Rater Community Chrome Extension in order to complete tasks. Failure to do so may result in in-complete tasks and potential non-payment. If you pass the exam, you will become an Internet Assessor. Lionbridge expects new Internet Assessors to be active and to participate each week.

You will only receive the study material and exam details when you have:

- Accepted the Terms & Conditions of the program
- Accepted the Rate of Pay
- Accepted the Terms & Conditions of the Contractor Agreement
- Accepted the Terms & Conditions of the Search Waiver
- Confirmed that you are resident In Country for a minimum of 5 years
- Set up a Gmail Account

These are the steps that must be completed before we can enter you into our exam.

You will only become an Internet Assessor for Lionbridge when you pass the exam.
Please Note: If you are unsuccessful in the exam you cannot re-apply for this role.

We hope that you find all of this information helpful and that you understand all of the stages in our recruitment process. Please refer to our FAQ to help you with any questions you might have. If there is anything else you need to know, please do not hesitate to ask and we will be happy to help.

Once again, we would like to thank you for your application. We look forward to hearing from you soon.

Please click on the below link to agree to the Terms & Conditions of this program:
[Terms & Conditions Questionnaire](#)

Kind Regards,

Lionbridge Recruitment Team